

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

**PROCUREMENT DIVISION**

320 Hospital Drive, Suite 23

Warrenton, Virginia 20186

Phone: 540.428.8712

Fax: 540.347.5753

**NOTICE OF CONTRACT AWARD**

DATE: September 6, 2005

COMMODITY NAME: Maintenance & Repair Services for Musical  
Instruments & Electronic Music Equipment

CONTRACT NUMBER: #06-06rec

CONTRACT PERIOD: September 6, 2005 to September 5, 2006

RENEWAL OPTIONS: four (4) one-year periods

CONTRACTOR(s): Brenda's Shoppe  
684 River Road  
Woodstock, VA 22664  
540-459-7722 Office Phone

TERMS: Net 45 days

DELIVERY: As Needed

FOR FURTHER INFORMATION CONTACT: Roxanne Ehardt, VCO Buyer  
Phone: 540.428.8712

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL  
USING DEPARTMENTS: This contract is the result of a competitive bid  
program and its use must follow the FCG&PS Procurement Policy/Procedures  
for the purchase of the commodity listed herein. Please see the reverse side of  
this notice for further instructions regarding this contract.

By: \_\_\_\_\_  
Roxanne Ehardt VCO, Buyer  
Buyer, FCG&PS Procurement

INSTRUCTIONS

1. **Orders:** All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 428-8717 or 8720.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor’s invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via fax or courier.
5. Pricing: See details below in Exhibit A and B.
6. Renewals: As stated on the face of this notice, four (4) one –year renewals remain on this contract. The decision as to whether to exercise the renewal option will be made by the contract officer, with input requested from the using departments, approximately sixty (6) days in advance of the expiration date of the current term.
7. Price Adjustments: Changes to the firm, fixed prices as stated herein will be negotiated only at the time of renewal. All price increases must be approved by the contract officer. Contract users will be sent notification of contract change from the Procurement office as official notification of such changes, if approved.
8. Use of Contract by Other Political Jurisdictions: This clause is contained in IFB 06-06re, which became this contract. This contract may therefore be extended to Northern Virginia, Metropolitan Washington Council of Governments jurisdictions and other jurisdictions and the Political Subdivisions of the Commonwealth of Virginia with the Authorization of the Contractor. FCG&PS acts only as the “Contracting Agent” for these jurisdictions and political subdivisions.

**Brenda's Shoppe**  
**684 River Road**  
**Woodstock, VA 22664**  
**540-459-7722 Office**

Response Time to Service Calls if better than 5 days required in Section 2.2.3 2 Days

Response time for pick up and delivery of instruments in the Fauquier County area if better than the 7 days required in Section 2.2.3  
3 Days

Additional Comments:

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CATEGORY 1: WIND INSTRUMENTS

**1.1 PICCOLO**

a. Service Rate	Per Hour	\$ <u>25.00</u>
b. Parts, % Discount		<u>20</u> %
c. Complete Overhaul	(Includes all Mechanisms)	\$ <u>150.00</u>

**1.2 FLUTE**

a. Service Rate	Per Hour	\$ <u>25.00</u>
b. Parts, % Discount		<u>20</u> %
c. Complete Overhaul	(Includes all Mechanisms)	\$ <u>185.00</u>

**1.3, OBOE**

a. Service Rate	Per Hour	\$ <u>30.00</u>
b. Parts, % Discount		<u>20</u> %
c. Complete Overhaul	(Includes all Mechanisms)	\$ <u>350.00</u>

**1.4 BASSOON**

a. Service Rate	Per Hour	\$ <u>30.00</u>
b. Parts, % Discount		<u>20</u> %
c. Complete Overhaul	(Includes all Mechanisms)	\$ <u>N/A</u>

**1.5 CLARINET, E FLAT**

a. Service Rate	Per Hour	\$ <u>25.00</u>
b. Parts, % Discount		<u>20</u> %
c. Complete Overhaul	(Includes all Mechanisms)	\$ <u>175.00</u>

**1.6 CLARINET, B FLAT**

a. Service Rate	Per Hour	\$ <u>25.00</u>
b. Parts, % Discount		<u>20</u> %
c. Complete Overhaul	(Includes all Mechanisms)	\$ <u>185.00</u>

**1.7 CLARINET, ALTO**

a. Service Rate	Per Hour	\$ <u>30.00</u>
b. Parts, % Discount		<u>20</u> %
c. Complete Overhaul	(Includes all Mechanisms)	\$ <u>275.00</u>

**1.8 CLARINET, BASS**

a. Service Rate	Per Hour	\$ <u>35.00</u>
b. Parts, % Discount		<u>20</u> %
c. Complete Overhaul	(Includes all Mechanisms)	\$ <u>295.00</u>

**1.9 CLARINET, CONTRA ALTO**

a. Service Rate	Per Hour	\$ <u>35.00</u>
b. Parts, % Discount		<u>20</u> %
c. Complete Overhaul	(Includes all Mechanisms)	\$ <u>395.00</u>

**1.10 CLARINET, CONTRA BASS**

a. Service Rate	Per Hour	\$ <u>45.00</u>
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b. Parts, % Discount		<u>20</u> %
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$ 495.00</u>
<b>1.11 SAXPHONE, ALTO</b>		
a. Service Rate	Per Hour	<u>\$ 30.00</u>
b. Parts, % Discount		<u>20</u> %
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$ 500.00</u>
<b>1.12 SAXPHONE, TENOR</b>		
a. Service Rate	Per Hour	<u>\$ 35.00</u>
b. Parts, % Discount		<u>20</u> %
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$ 575.00</u>
<b>1.13 SAXPHONE, BARITONE</b>		
a. Service Rate	Per Hour	<u>\$ 45.00</u>
b. Parts, % Discount		<u>20</u> %
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$ 1050.00</u>
<b>1.14 SAXPHONE, BASS</b>		
a. Service Rate	Per Hour	<u>\$ 50.00</u>
b. Parts, % Discount		<u>20</u> %
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$ N/A</u>
<b>1.15 TRUMPET</b>		
a. Service Rate	Per Hour	<u>\$ 25.00</u>
b. Parts, % Discount		<u>20</u> %
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$ 300.00</u>
<b>1.16 FLUEGEL HORN</b>		
a. Service Rate	Per Hour	<u>\$ 25.00</u>
b. Parts, % Discount		<u>20</u> %
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$ 300.00</u>
<b>1.17 MARCHING FRENCH HORNS</b>		
a. Service Rate	Per Hour	<u>\$ 25.00</u>
b. Parts, % Discount		<u>20</u> %
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$ 300.00</u>
<b>1.18 FRENCH HORN</b>		
a. Service Rate	Per Hour	<u>\$ 30.00</u>
b. Parts, % Discount		<u>20</u> %
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$ 600.00</u>
<b>1.19 TROMBONE</b>		
a. Service Rate	Per Hour	<u>\$ 25.00</u>
b. Parts, % Discount		<u>20</u> %
c. Complete Overhaul	(Includes all Mechanisms)	<u>\$ 300.00</u>
<b>1.20 BARITONE/EUPHONIUM</b>		
a. Service Rate	Per Hour	<u>\$ 25.00</u>
b. Parts, % Discount		<u>20</u> %
c. Complete Overhaul	(Includes refinish and valve replating)	<u>\$ 565.00</u>
<b>1.21 MARCHING BARITONE/EUPHONIUM</b>		
a. Service Rate	Per Hour	<u>\$ 25.00</u>
b. Parts, % Discount		<u>20</u> %
c. Complete Overhaul	(Includes refinish and valve replating)	<u>\$ 595.00</u>
<b>1.22 TUBA</b>		
a. Service Rate	Per Hour	<u>\$ 35.00</u>
b. Parts, % Discount		<u>20</u> %
c. Complete Overhaul	(Includes refinish and valve replating)	<u>\$ 1200.00</u>
<b>1.23 SOUSA PHONE</b>		
a. Service Rate	Per Hour	<u>\$ 35.00</u>
b. Parts, % Discount		<u>20</u> %
c. Complete Overhaul	(Includes refinish and valve replating)	<u>\$ 1300.00</u>
<b>1.24 OTHER WIND INSTRUMENTS NOT LISTED:</b>		
a. Service Rate	Per Hour	<u>\$ 25.00</u>

b. Parts Discount	<u>20</u>	%
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CATEGORY 2 : PERCUSSION INSTRUMENTS

**2.1 DRUMS (SNARE, TENOR & BASS)**

a. Service Rate	Per Hour	<u>\$ 20.00</u>
b. Parts, % Discount		<u>20</u> %
c. Complete Overhaul (Includes all mechanisms)		<u>\$ N/A</u>

**2.2 MARCHING DRUMS (SNARE, TENOR & BASS)**

a. Service Rate	Per Hour	<u>\$ 20.00</u>
b. Parts, % Discount		<u>20</u> %
c. Complete Overhaul (Includes all mechanisms)		<u>\$ N/A</u>

**2.3 TYMPANI**

a. Service Rate	Per Hour	<u>\$ 30.00</u>
b. Parts, % Discount		<u>20</u> %
c. Complete Overhaul (Includes all mechanisms)		<u>\$ N/A</u>

**2.4 AUTO HARPS**

a. Service Rate	Per Hour	<u>\$ N/A</u>
b. Parts, % Discount		<u>      </u> %
c. Complete Overhaul (Includes all mechanisms)		<u>\$</u> <u>          </u>

**2.5 MARIMBA**

a. Service Rate	Per Hour	<u>\$ N/A</u>
b. Parts, % Discount		<u>      </u> %
c. Complete Overhaul (Includes all mechanisms)		<u>\$</u> <u>          </u>

**2.6 XYLOPHONE (CONCERT)**

a. Service Rate	Per Hour	<u>\$ 30.00</u>
b. Parts, % Discount		<u>20</u> %
c. Complete Overhaul (Includes all mechanisms)		<u>\$ N/A</u>

**2.7 MARCHING XYLOPHONE**

a. Service Rate	Per Hour	<u>\$ 30.00</u>
b. Parts, % Discount		<u>20</u> %
c. Complete Overhaul (Includes all mechanisms)		<u>\$ N/A</u>

**2.8 CONCERT BELLS**

a. Service Rate	Per Hour	<u>\$ 25.00</u>
b. Parts, % Discount		<u>20</u> %
c. Complete Overhaul (Includes all mechanisms)		<u>\$ N/A</u>

**2.9 MARCHING BELLS**

a. Service Rate	Per Hour	<u>\$ 25.00</u>
b. Parts, % Discount		<u>20</u> %
c. Complete Overhaul (Includes all mechanisms)		<u>\$ N/A</u>

**2.10 HAND DRUMS**

a. Service Rate	Per Hour	<u>\$ 20.00</u>
b. Parts, % Discount		<u>20</u> %
c. Complete Overhaul (Includes all mechanisms)		<u>\$ N/A</u>

**2.11 CHIMES**

a. Service Rate	Per Hour	<u>\$ 20.00</u>
b. Parts, % Discount		<u>20</u> %
c. Complete Overhaul (Includes all mechanisms)		<u>\$ N/A</u>

**2.12 TOMS (CONCERT)**

a. Service Rate	Per Hour	<u>\$ 20.00</u>
b. Parts, % Discount		<u>20</u> %
c. Complete Overhaul (Includes all mechanisms)		<u>\$ N/A</u>

**2.13 OTHER PERCUSSION INSTRUMENTS NOT LISTED:**

a. Service Rate	Per Hour	\$ 25.00
b. Parts Discount		20 %

### CATEGORY 3 : MALLET INSTRUMENTS ELEMENTARY GENERAL MUSIC

#### **3.1 XYLOPHONE**

a. Service Rate	Per Hour	\$ 15.00
b. Parts, % Discount		20 %
c. Complete Overhaul (Includes all mechanisms)		\$ N/A

#### **3.2 METALLPHONE**

a. Service Rate	Per Hour	\$ 15.00
b. Parts, % Discount		20 %
c. Complete Overhaul (Includes all mechanisms)		\$ N/A

#### **3.3 GLOCKENSPIELS**

a. Service Rate	Per Hour	\$ 15.00
b. Parts, % Discount		20 %
c. Complete Overhaul (Includes all mechanisms)		\$ N/A

#### **3.4 TEMPLE BLOCKS**

a. Service Rate	Per Hour	\$ 15.00
b. Parts, % Discount		20 %
c. Complete Overhaul (Includes all mechanisms)		\$ N/A

#### **3.5 TONE BELLS**

a. Service Rate	Per Hour	\$ 15.00
b. Parts, % Discount		20 %
c. Complete Overhaul (Includes all mechanisms)		\$ N/A

#### **3.6 OTHER MALLET INSTRUMENTS NOT LISTED:**

a. Service Rate	Per Hour	\$ 15.00
b. Parts Discount		20 %

### CATEGORY 4: STRING INSTRUMENTS

#### **4.1 VIOLIN**

a. Service Rate	Per Hour	\$ 25.00
b. Parts, % Discount		20 %
c. Complete Overhaul (Includes all mechanisms)		\$ N/A

#### **4.2 VIOLA**

a. Service Rate	Per Hour	\$ 25.00
b. Parts, % Discount		20 %
c. Complete Overhaul (Includes all mechanisms)		\$ N/A

#### **4.3 CELLOS**

a. Service Rate	Per Hour	\$ 35.00
b. Parts, % Discount		20 %
c. Complete Overhaul (Includes all mechanisms)		\$ N/A

#### **4.4 STRING BASS**

a. Service Rate	Per Hour	\$ 45.00
b. Parts, % Discount		20 %
c. Complete Overhaul (Includes all mechanisms)		\$ N/A

#### **4.5 GUITARS**

a. Service Rate	Per Hour	\$ N/A
b. Parts, % Discount		%
c. Complete Overhaul (Includes all mechanisms)		\$

#### **4.6 OTHER STRING INSTRUMENTS NOT LISTED:**

a. Service Rate	Per Hour	\$ 25.00
b. Parts Discount		20 %

### CATEGORY 5: ELECTRONIC INSTRUMENTS

**5.1 AMPLIFIERS**

- |  |          |                      |
|--|----------|----------------------|
| a. Service Rate                                | Per Hour | \$ <u>N/A</u>        |
| b. Parts, % Discount                           |          | <u>          </u> %  |
| c. Complete Overhaul (Includes all mechanisms) |          | \$ <u>          </u> |

**5.2 ELECTRIC GUITAR**

- |  |          |                      |
|--|----------|----------------------|
| a. Service Rate                                | Per Hour | \$ <u>N/A</u>        |
| b. Parts, % Discount                           |          | <u>          </u> %  |
| c. Complete Overhaul (Includes all mechanisms) |          | \$ <u>          </u> |

**5.3 ELECTRIC PIANOS**

- |  |          |                      |
|--|----------|----------------------|
| a. Service Rate                                | Per Hour | \$ <u>N/A</u>        |
| b. Parts, % Discount                           |          | <u>          </u> %  |
| c. Complete Overhaul (Includes all mechanisms) |          | \$ <u>          </u> |

**5.4 SYNTHESIZERS**

- |  |          |                      |
|--|----------|----------------------|
| a. Service Rate                                | Per Hour | \$ <u>N/A</u>        |
| b. Parts, % Discount                           |          | <u>          </u> %  |
| c. Complete Overhaul (Includes all mechanisms) |          | \$ <u>          </u> |

**5.5 STROBE TUNERS**

- |  |          |                      |
|--|----------|----------------------|
| a. Service Rate                                | Per Hour | \$ <u>N/A</u>        |
| b. Parts, % Discount                           |          | <u>          </u> %  |
| c. Complete Overhaul (Includes all mechanisms) |          | \$ <u>          </u> |

**5.6 VIBRAPHONE**

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|--|----------|----------------------|
| a. Service Rate                                | Per Hour | \$ <u>N/A</u>        |
| b. Parts, % Discount                           |          | <u>          </u> %  |
| c. Complete Overhaul (Includes all mechanisms) |          | \$ <u>          </u> |

**5.7 OTHER ELECTRONIC INSTRUMENTS NOT LISTED:**

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|-------------------|----------|---------------------|
| a. Service Rate   | Per Hour | \$ <u>N/A</u>       |
| b. Parts Discount |          | <u>          </u> % |

Warranty on Parts and Workmanship, as referenced in 2.10, for a minimum of One (1) year. If warranty is more than one (1) year please state here : \_\_\_\_\_